

**Questions and Response**  
**RFI7650 Project Management Software**

1. Should the agency move forward with a procurement, when would you like to acquire the solution?  
**At the earliest, June/July to be ready for new year starting in August.**
2. From what funding source will you seek funding? Please include the fund name, the fiscal year(s) money will be requested, and expected amount to be requested.  
**DMPS would use general funds out of the FY17-18 budget.**
3. What solutions (please include vendor names) and processes are currently in place to handle the scope of performance management software?  
**No uniform solution is in place. Within the district, some use SmartSheet and Office365 Planner.**
4. What solutions might the performance management software need to integrate with? Please include vendor names.  
**Active Directory, accepting CSV file uploads, Office365 –the software to be able to maintain the people side without needing to always be adding and removing employees.**
5. Who is the internal project manager for this effort?  
**All communication will be handled through the Purchasing Department**
6. Aside from the performance management software effort, can you list out your top 5 technology related efforts and include the objective of each including current environment and desired future environment?  
**We are in the final stages of a Learning Management Software. The last two years we are using the Marzano Framework to develop a leadership tracking. We have done a complete technology upgrade and installed whiteboards as well as an interactive math program (Go Math). The district has also done refresh on all computer devices for a 1:1 atmosphere.**
7. Whether companies from Outside USA can apply for this? (like, from India or Canada)  
**Yes, at this time this is a request for information only.**
8. Whether we need to come over there for meetings?  
**We would communicate via phone or email and if further clarification is needed we may request a meeting.**
9. Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)  
**Yes, this is a request for information and if a formal RFP is needed we will send out another request.**
10. Can we submit the proposals via email?  
**Yes, a follow up hard copy would need to be sent in the mail.**
11. Is the need for IT department or is this tool for Construction & Facility Maintenance?  
**The need is for the Continuous Improvement program to track process improvement projects.**
12. How many users are expected to use this tool?  
**We would need to start with around 200 license with the ability to add more as needed.**