March 17, 2017

Iowa Prison Industries
1445 E. Grand Avenue
Des Moines, Iowa 50316
Mr. Andrew Gogerty
Sales Representative

Re: Bid #B6793 General Labor Services - **Fourth & Final Extension**

Mr. Gogerty:

The Des Moines Public Schools is seeking to exercise its renewal option for the above mentioned bid. This will be the **fourth & final extension** (of a possible four extensions) of this option, with the contract period beginning July 1, 2017 and ending on June 30, 2018. Enclosed is a copy of the District's Form of Proposal, detailing the items which were on this bid, as well as the general terms and conditions associated with this bid.

We ask all suppliers to review their pricing structures prior to submitting renewal proposals. The District will again consider any program that may reduce its costs through process improvement, ordering methodology, patterns, etc. Conversely, any planned increase may require the District to employ its option to place the product category out for bid solicitation.

The District appreciates your past service. We look forward to continuing our business relationship with you in the months and years to come. Please complete, sign, and return the following by April 2, 2017:

1. Proposal Form for 2017-2018
2. Certificate of Insurance

Return these items to:

Des Moines Public Schools
Division of Purchasing: Mark Mattiussi
1915 Prospect Road Suite 1200
Des Moines, Iowa 50310

Sincerely

Mark Mattiussi

Purchasing Agent
Purchasing Specialist

Non – Discrimination Policy: *It is the policy of the Des Moines Community School District not to illegally discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you believe you have been discriminated against or treated unjustly, please contact the Equity Coordinator, Isaiah McGee at 2323 Grand Avenue, Des Moines, IA 50312,Section 504 34 CFR 104.8, Title IX 34 CFR 106.9, OCR Guidelines IV.O and V.C.*

Debarment Policy: *The District is prohibited from entering into a contract where an organization or, its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal, State or Local department or agency.*

Payment Policy: *The District plans to pay Awardee (s) using a procurement or virtual credit card, or may make payments by electronic funds transfer and recommends that Contractors accept one of these forms of payment.*

FORM OF PROPOSAL

Des Moines Public Schools	**No:**	**B6793**
Division of Purchasing	**Date Issued:**	**08/26/2013 (Original)**
1915 Prospect Road, Suite 1200	**Date Due:**	**09/6/2013 (Original)**
Des Moines, IA 50310	**Time Due:**	**3:00 p.m.**

SEALED BIDS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED WILL BE RECEIVED AT THE ABOVE OFFICE UNTIL, BUT NOT LATER THAN, THE DATE AND TIME ABOVE STATED AND THEN PUBLICLY OPENED FOR FURNISHING THE FOLLOWING SUPPLIES, EQUIPMENT AND/OR SERVICE F.O.B. DESTINATION PREPAID: Mark Mattiussi, Purchasing Agent

General Labor Services FY 2017-2018 Fourth & Final Extension

General Labor Rates	2016-2017 Pricing	2017-18 Pricing
Supervisor Hourly Rate	$ 49.65	$ 50.89
General Laborer Hourly Rate	$ 7.65	$ 7.65
Overtime Rate	See worksheet	
(State as a percentage, i.e. standard rate + 50% for all levels)		
Material & Supplies mark up over cost (percentage)	25%	Cost + % 25 %
Trip Charges (rate/mile)	See worksheet	

Period of Contract:

This contract is for the period July 1, 2017, through June 30, 2018. The District reserves the option to renew the original contract with the successful bidder(s) for up to four additional years. The amount of the contract for the second through fifth years shall be negotiated at the close of each preceding year. The renewal option may not be exercised if not in the District's best interests. The contract may be cancelled by either party on 90 days written notice during the contract period. The undersigned bidder certifies, by responding to this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal, State or Local department or agency. Further, it is the policy of the Des Moines Community School District not to illegally discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you believe you have been discriminated against or treated unjustly, please contact the Equity Coordinator, Isaiah McGee at 2323 Grand Avenue, Des Moines, IA 50312, Section 504 34 CFR 104.8, Title IX 34 CFR 106.9, OCR Guidelines IV.O and V.C. Also the District plans to pay Seller using a procurement or virtual credit card, or may make payments by electronic funds transfer and recommends that Contractors accept one of these forms of payment. Finally, by signing this document the Seller and their agent(s) have read, understand and will comply with the District's Acknowledgement & Certification requirements as detailed below.

Company Name Iowa Prison Industries Representative Name Clint Schmidt

Representative Signature [signature] Representative Title Plant Manager

Date 3/20/17 Street Address 600 S.E. 18th St City/State/Zip Des Moines IA

Email Clint.Schmidt@iowa.gov Phone 515/266-6913 Fax 515/263-4910

SUBJECT TO THE TERMS AND CONDITIONS @http://www.dmschools.org/wp-content/uploads/2015/08/General-Terms-n-Conditions-New.pdf.
THIS FORM AND EACH ADDITIONAL FORM OF PROPOSAL, IF ANY, MUST BE SIGNED.

Des Moines Public Schools
Cost Summary
FY17-18

B6793 General Labor Services **Iowa Prison Industries (V002928)** **4th Renewal FY 2017-2018**

Description	2013-2014	2014-2015	% Change	2015-2016	% Change	2016-2017	% Change	2017-2018	% Change
Supervisor Hourly Rate	$ 45.00	$ 46.36	3.02%	$ 48.20	3.97%	$ 49.65	3.01%	$ 50.89	2%
General Laborer Hourly Rate	$ 7.15	$ 7.36	2.94%	$ 7.65	3.94%	$ 7.65	0.00%	$ 7.65	0%
Overtime Rate	50.00%	50.00%	0.00%	50.00%	0.00%	50.00%	0.00%	50%	0%
Material & Supplies mark up over cost	25%	25%	No Change	25%	No Change	25%	No Change	25%	0%
Trip Charges (rate/mile)	$ 40.00	$ 40.00	0.00%	$ 40.00	0.00%	$ 40.00	0.00%	$ 40.00	0%

Acknowledgement & Certification

Iowa Prison Industries is providing services to the Des Moines Independent Community School District ("District") as a contractor, vendor, supplier, provider or sub-provider and/or is operating or managing the operations of a contractor, vendor, supplier or provider. The services provided by the Company may involve the presence of the Company's employees upon the real property of the District.

The Company acknowledges that Iowa law prohibits a sex offender who has been convicted of a sex offense against a minor from being present upon the real property of the District. The Company further acknowledges that, pursuant to Iowa law, a sex offender who has been convicted of a sex offense against a minor shall not operate, manage, be employed by, or act as a contractor or volunteer at the District.

The Company hereby certifies that no one who is an owner, operator or manager of the Company has been convicted of a sex offense against a minor. The Company further certifies and agrees that it shall not permit any person who is a sex offender convicted of a sex offense against a minor to provide any services to the District in accordance with the prohibitions set forth above.

The Company further certifies that the Company has completed a satisfactory background check on the Company's employees. The Company hereby agrees to provide the District with the Company's background screening procedures including specific context and infractions that are reviewed by the Company. The District reserves the right to, but does not have the obligation to, conduct a District background check on Company employees as determined by the District in its sole discretion. The District reserves the right to restrict access of any Company employee upon the real property of the District if such employee does not clear the District's background check.

The District reserves the right, but does not have the obligation to, to audit the Company's background screening program at any time, whether announced or unannounced. The Company hereby agrees that the Company shall, upon request, permit an authorized District representative to review background screening records, including those of individual Company employees, in order to conduct a compliance review, audit or investigation, to the fullest extent permitted by law.

The Company shall ensure that the provisions of this Acknowledgement and Certification are extended to any and all subcontractors, consultants, or others the Company may engage if such engagement involves their presence upon the real property of the District.

The Company understands and agrees that violation of any of the provisions of this Acknowledgement and Certification shall constitute sufficient grounds for termination of any contract or subcontract without damages or penalty to the District.

This Acknowledgement and Certification is to be construed under the laws of the State of Iowa. If any portion hereof is held invalid, the balance of the document shall, notwithstanding, continue in full legal force and effect.

In signing this Acknowledgement and Certification, the person signing on behalf of the Company hereby acknowledges that he/she has read this entire document that he/she understands its terms, and that he/she not only has the authority to sign the document on behalf of the Company, but has signed it knowingly and voluntarily.

Des Moines PS 79.10 Prod

ACCOUNTS PAYABLE VENDOR STATUS BY VENDOR/CHECK

STATUS	INV.	INVOICE #*	DESCRIPTION	GL ACCOUNT	AMOUNT	BATCH ID	CHECK #	CHK DATE	REMIT*	PO#*	BID#	
Iowa Prison Industries (V002928)												
PD	08/24/2016	076549	ADA RAISED/GRAVOTAC	34DWBIMISC - 0450	911.70	OH0112914	00000008	09/08/2016	R1			
PD	08/30/2016	976036	Credit- Glides 1" round	DWFACOPRYA - 0430	-137.32	OH0113185	00000008	09/08/2016	R1			
PD	12/31/2016	076787	freight charges	DWSESUPDXR - 0612	46.83	OH0123011	00000063	01/20/2017	R1			
PD	12/31/2016	076787	8" footstool	DWSESUPDXR - 0612	197.60	OH0123011	00000063	01/20/2017	R1	P079068	AEA	
PD	12/31/2016	076787	6" footstool	DWSESUPDXR - 0612	142.50	OH0123011	00000063	01/20/2017	R1	P079068	AEA	
PD	12/31/2016	076787	4" footstool	DWSESUPDXR - 0612	128.25	OH0123011	00000063	01/20/2017	R1	P079068	AEA	
PD	01/25/2017	205951	MISSION BENCH WITH BACK	CWRGYYPR - 0610	708.54	OH0124297	00000119	02/10/2017	R1	P079027	AEA	
PD	01/25/2017	205951	5' MISSION BENCH, WITH BACK	CWRGYYPR - 0610	677.00	OH0124297	00000119	02/10/2017	R1	P079027	AEA	
PD	02/13/2017	076861	8"x 2" ADA raised Nameplate w/	HNRGYYPR - 0550	4.75	OH0126184	00000160	03/03/2017	R1	P079716	AEA	
PD	02/13/2017	076861	8"x 2" ADA raised Nameplate w/	HNRGYYPR - 0550	4.75	OH0126184	00000160	03/03/2017	R1	P079716	AEA	
PD	02/13/2017	076861	S/H Fee	HNRGYYPR - 0550	10.00	OH0126184	00000160	03/03/2017	R1	P079716	AEA	
PD	07/15/2016	076448	Signage-Multiple Schools	34DWBIMISC - 0450	888.10	OH0109996	00423891	07/29/2016	R1			
PD	07/22/2016	355490	Cleaning Warehouse 7/13-7/15	DAFACOPRYA - 0430	2,014.50	OH0110461	00424131	08/05/2016	R1			
PD	07/15/2016	651881	GLIDE 1" CHAIR GLIDES	DWFACOPRYA - 0683	137.32	OH0109994	00424385	08/12/2016	R1			
PD	08/12/2016	651953	GLIDE .25-20 ADJUSTABLE	HYFACOPRYA - 0683	73.89	OH0112190	00425405	08/26/2016	R1			
PD	09/23/2016	355539	Clean Warehouse- Dean ave	DAFACOPRYA - 0430	4,906.40	OH0115205	00426928	10/07/2016	R1			
PD	09/23/2016	852077	COMPUTER TABLE 24X72 DARK	MORGYYPR - 0610	558.00	OH0115267	00426928	10/07/2016	R1	P077957		
PD	09/16/2016	326425	partition parts Craig Vanderzy	DWFACOPRYA - 0683	1,337.30	OH0114803	00427224	10/14/2016	R1			
PD	10/27/2016	652141	STOOL 18H CHROME FRM	10 - 817102	1,081.92	OH0117584	00428010	11/04/2016	R1	P078353	AEA	
PD	10/27/2016	652148	2900 Computer Table	CCSPADMNPR - 0733	844.00	OH0117586	00428010	11/04/2016	R1	P078606	AEA	
PD	10/27/2016	652148	2% discount on 2900 Computer T	CCSPADMNPR - 0733	-16.88	OH0117586	00428010	11/04/2016	R1	P078606	AEA	
PD	10/17/2016	076661	Signage.	34WEBIOTHR - 0450	196.90	OH0117169	00428596	11/18/2016	R1			
PD	10/31/2016	652183	Fixed Height Melamine Stools 2	RSRGYYPR - 0733	3,126.20	OH0118386	00428596	11/18/2016	R1	P078804	AEA	
PD	10/31/2016	076683	Office Cabinet/ FCW 6959	HTRGYYPR - 0610	675.00	OH0118385	00428844	11/23/2016	R1	P078822	AEA	
PD	10/31/2016	652174	STUDY CARREL	34MABIMCEL - 0733	10,625.16	OH0118221	00428844	11/23/2016	R1			
PD	11/30/2016	326552	Snap Simple Task Chair	CCSPADMNPR - 0733	732.00	OH0120874	00430313	01/06/2017	R1	P078606	AEA	
PD	11/30/2016	326552	2% discount on Snap Simple Tas	CCSPADMNPR - 0733	-14.64	OH0120874	00430313	01/06/2017	R1	P078606	AEA	
									Vendor Total	29,859.77		YES
				Grand Total	29,859.77							

* Indicates Drill Field