

RFP7534 Behavior Educator
Inquiries & Responses

Is there a preferred social skills curriculum to be used?

Yes, the school has social skills curriculum that can be adapted for small social skills groups that the Behavior Educator may use.

Will this position be afforded office space within the school?

Work space will be provided within the school.

Are we expected to follow the Des Moines Public School system salary scale?

No

Does the applicant need to include a narrative or any other type of information with the grant application or are the forms in the RFP sufficient?

Yes. The Executive Summary (See V. Proposer Information (Tab 2) is required. Please include an executive summary detailing your understanding of the requirements for this request and how your company will address the needs of the District.

Can the scope of work be provided by multiple staff at the same agency, or is one person expected to provide the scope of work?

No. One person is expected to provide the scope of work.

What type of experience counts in the "at least 3 years' experience" requirement? Does this mean 3 years of professional experience, or are internships acceptable? Any examples of acceptable experience would be helpful.

Yes, an internship would qualify as part of the 3 years of experience requirement. Demonstrated experience should be in the area of student behavior education including effectively supporting students in the acquisition of the social skills curriculum, emotional regulation strategies, and pro-social decision making.

Would the provider/providers be expected to be based at the school during school hours, or would they have the latitude to schedule meetings with clients/parents/school personnel as needed?

The provider is expected to be based at the school during school hours. Please see Section III Scope of Work, specifically Part B, Role of Service Provider for details. Meeting with parents and school personnel is within the scope of their work, provided it is in relation to students served at the school. Please also note the statement included in Section I. Requirements: If the student/family qualifies for Medicaid or private insurance, billable hours would be outside this contract and provided by a different person.

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Is the proposer expected to have its degreed behavioral worker on-site at Monroe for the duration of the entire school day? Or is it a combination of day and evening hours as suggested in "5" below?

For the most part, the Behavior Educator would be working on-site at Monroe during the school day; however, in some instances, would have the flexibility to work "flex" hours to meet family needs.

If so, what scheduled hours during the school day does Monroe envision the worker being at the school?

8 AM to 4 PM

How many students/families would this position support at any given time?

The Behavior Educator will work closely with the principal and administrative team to identify students/families for services in order to ensure those with highest needs are served. The number of students/families is dependent on the needs of the students/families being served. The caseload will be structured in order to ensure success outcomes for students and families.

On average, what is the estimated hours per week our behavioral worker can expect to provide services?

40

Will you accept attachments if they help clarify the SOW? And if so, is there a limit?

Yes. No limit.

How many students do you anticipate needing service on an annual basis?

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How will students and their families be connected to these services?

The Behavior Educators will work with the Monroe administrative team and Behavior Strategist to help identify students/families who may be in need of services.

Does this "flexibility" infer working hours during the day and the evening. Is the proposer to assume that this position is over 40 hours per week?

For the most part, the Behavior Educator would be working on-site at Monroe during the school day; however, in some instances, would have the flexibility to work "flex" hours to meet family needs. 40 hours per week