

**DES MOINES PUBLIC SCHOOLS
REGULAR SCHOOL BOARD MEETING
AND WORK SESSION
MULTIPURPOSE ROOM
1800 GRAND
TENTATIVE AGENDA
MAY 20, 2014**

APPROX. TIME	ITEM	POLICY REF.	STATUS
5:45 p.m.	Public Forum 1. Call to Order 2. Roll Call	GP 1.0	
6:00 p.m.	Regular Meeting 3. Call to Order 4. Roll Call 5. Approval of Agenda 6. Approval of Minutes — May 6, 2014	GP 1.3	Action
6:03 p.m.	District Recognitions		
6:13 p.m.	Consent Items 7. Architect Payments 8. Construction Payments 9. Award of Contracts on Bid 10. Contracts for Approval 11. Inventory and Distribution of Commodity Food Products 12. Purchase of Literacy Solution Software Licenses—Grades 6-12 Literacy 13. Open Enrollment Appeal Requests 14. Certified Employees Election Lists for 2014-2015 15. Personnel Recommendations 16. List of Bills for Approval	GP 1.3	Action
6:15 p.m.	Public Hearing 17. Fiscal Year 2013-2014 Budget Amendment	GP 1.2	Action
6:18 p.m.	Other 18. Operations—Food Service and Transportation Presentations	GD 4.0	Information
6:55 p.m.	19. Purchase of Real Estate—2323 Grand Avenue	ML 2.8	Discussion
7:15 p.m.	20. Monitoring Report for Management Limitation 2.3 - Financial Condition and Activities for the Quarter Ending March 31, 2014	ML 2.3	Action
7:18 p.m.	21. Depository Resolution	ML 2.5	Action
7:20 p.m.	22. Early Retirement	ML 2.7	Discussion

APPROX. TIME	ITEM	POLICY REF.	STATUS
8:20 p.m.	Items of Privilege 23. Chair's Report 24. Superintendent's Report	GP 1.4	Information
8:30 p.m.	Adjourn		
	Break		
Following Regular Meeting ±8:40 p.m.	Work Session <ul style="list-style-type: none"> • Superintendent's Goals for 2014-15 	GP 1.1	Discussion

**Board of Directors meetings are televised live on DMPS-TV,
Mediacom Channels 12.1 and 85.**

**For more information on agenda topics or to schedule an opportunity to speak to
the Board, call 242-7713.**

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Item No. 7

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Subject: ARCHITECT PAYMENTS

For: ACTION

Contact: Bill Good
(harold.good@dmschools.org; 242-8321)

Attachments: None

Issue: Payment of architect/engineer invoices.

Superintendent's Recommendation: The superintendent recommends that the following architect/engineer payments be authorized.

<u>Architect/Engineer/Project</u>	<u>Percent Paid</u>	<u>Estimated Fee</u>	<u>Previous Payments</u>	<u>Current Payment</u>
Wells + associates				
Casady Education Center Architect App. 14 (SWP)	88%	\$390,380.00	\$334,245.18	\$9,296.40
Moore Elementary School Architect App. 02 (SWP)	8%	\$298,120.00	\$3,577.44	\$19,675.92
<u>OPN Architects</u>				
Merrill Middle School Architect App. 12 (SWP)	76%	\$94,040.00	\$69,829.54	\$1,427.45
<u>Alvine Engineering</u>				
Lincoln RAILS Architect App.8 (SWP)	79%	\$273,200.00	\$207,905.20	\$7,376.40
<u>RDG Planning and Design</u>				
Central Campus Phase 4 Architect App. 6 (SWP)	64%	\$463,175.00	\$267,040.76	\$28,233.30
<u>Studio Mlee</u>				
River Woods Addition Architect App. 1 (SWP)	12%	\$66,200.00	\$0.00	\$7,944.00
TOTAL				\$73,953.47

Presenters: None

Background: None

Contact: Bill Good

Item No. 8**Page 1 of 2****Subject: CONSTRUCTION PAYMENTS****For: ACTION****Contact: Bill Good**
(harold.good@dmschools.org; 242-8321)**Attachments: None**

Issue: Payment of contractor invoices.**Superintendent's Recommendation:** The superintendent recommends that the following contractor and supplier payments be authorized.

<u>Contractor</u>	<u>Percent Paid</u>	<u>Estimated Fee</u>	<u>Previous Payments</u>	<u>Current Payment Due</u>
<u>REEP Inc.</u>				
Harding Windows GC App. 5 (SWP) Sealed Bid No. B6789	72%	\$731,230.00	\$443,145.90	\$81,409.93
<u>Dean Snyder</u>				
Lincoln RAILS Renovation (SWP) GC App. 5 Sealed Bid No. B6808	30%	\$6,743,200.00	\$1,381,550.80	\$674,805.90
<u>Koester Construction</u>				
Central Campus Ph. 4 GC App. 1 (SWP) Sealed Bid No. B6948	2%	\$4,439,500.00	\$0.00	\$93,063.90
Hoover Doors / Entry GC App. 5 (SWP) Sealed Bid No. B6796	93%	\$155,841.00	\$136,136.90	\$9,310.00
<u>Rochon Corp.</u>				
Casady Educ. Center GC App. 7 (SWP) Sealed Bid No. B6776	61%	\$7,707,714.00	\$3,681,742.05	\$1,026,575.16
<u>DDVI, INC</u>				
Merrill Middle School Addition (SWP) GC App. 2 Sealed Bid No. B6832	15%	\$1,393,500.00	\$99,483.98	\$111,349.10

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Bergstrom Constr.

Harding Elevator GC App. 1 Sealed Bid No. B6937	2%	\$344,000.00	\$0.00	\$8,322.00
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Swanson Glass

Hiatt Windows (SWP) GC App. 1 Sealed Bid No. B6882	6%	\$599,700.00	\$0.00	\$37,924.00
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TOTAL				\$2,042,759.99
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Presenters: None**Background:** None**Contact:** Bill Good

Item No. 9

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Subject: AWARD OF CONTRACTS ON BID

For: ACTION

Presentations: None

Contact: Various

Attachments: None

Issue: Bids have been advertised, issued and received for various equipment items, supplies, and services as outlined below

Superintendent's Recommendation: The superintendent recommends the contracts as shown below be approved.

Background: The suggested bid awards and detailed information for each of the bids are as shown below. Where cost comparisons are shown, they are merely a representative sample of the item on the bid, and are not intended to be all inclusive.

A. B6318 Milk and Dairy FY 2014- 2015

Anderson Erikson Dairy Des Moines, IA 16 items \$1,531,268.21

The vendor has agreed to extend the contract for FY 2014-2015 with the same terms and conditions as the original bid. Vendor pricing reflected an overall increase of 12%, related to an increase in dairy prices. Dairy pricing is based on current market, pricing may escalate or deescalate based on the status of raw materials.

This is the third extension of the contract.

2013 – 2014	Est.	\$1,377,268.56
2012 – 2013	Actual	\$1,274,743.72
2011 – 2012	Actual	\$1,119,348.98

Funding Source: Food & Nutrition Accounts

Contact: Sandy Huisman
(sandy.huisman@dmschools.org: 242-7636)

B. B6751 Bread Items FY 2014-2015

Bimbo Bakery Dubuque, IA Est. \$229,566.21.00

The vendor has agreed to extend the contact for FY 2014-2015 with the same terms and conditions as the original bid. Vendor pricing reflected an overall increase of 10% related to an increase in operating costs and whole grain requirements for school meals.

Bread Items continued:

2013 – 2014	Est.	\$208,696.00
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This is the first extension of the contract.

Funding Source: Food & Nutrition Accounts

Contact: Sandy Huisman
(sandy.huisman@dmschools.org: 242-7636)

C. B6516 Incidental Technology Products & Services FY 2014-2015

CDW Vernon Hills, IL Est. \$115,000.00

The vendor has agreed to extend the contract with the same terms, conditions and pricing that is the same or reduced from the previous year. This vendor provides incidental technology products and services District wide. The expenditure variance is due to the usage of this contract by the individual sites throughout the fiscal year.

This is the second extension of the contract.

2013 – 2014	Est.	\$111,000.00
2012 – 2013	Actual	\$145,733.77

Funding Source: Various Individual Site Accounts

Contact: Dan Warren
(danny.warren@dmschools.org:242-8192)

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Bids were examined by Purchasing and Facility Services. A complete tabulation of the bid is available: <http://www.dmschools.org/departments/operations/purchasing-central-stores/purchasing/open-proposals/>

Funding Source: Facility Services Account

Contact: Jamie Wilkerson
(james.wilkerson@dmschools.org; 242-7700)

G. RFP6981 Travel Management Services

Contractor: Stahl Travel Services

The district went out for bid, published and received two proposals for travel management services. After district review, Stahl Travel Services has been awarded the contract. RFP6981 is available for review at <http://www.dmschools.org/departments/operations/purchasing-central-stores/purchasing/>

Travel Services are utilized for student travel and professional development opportunities. Creating efficiencies for our teachers and administrators allows them to focus their time on core tasks. Each request for travel is required to have administrative approval and, depending on the purpose/activity, each assigned appropriate funding.

Financial:

Revenues: \$0

Sample Expenses; per person:	Domestic	\$25.00
	Hotel Reservation	\$20.00
	Ground Transportation	\$20.00

Over a period of twelve months, it is a probability that the service fees would exceed \$25,000.00.

Funding Source: Various

Term: 1 year with option for 4 more

New or Renewal: New

Contact: Thomas Harper
(thomas.harper@dmschools.org; 242-7745)

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Subject: CONTRACTS FOR APPROVAL

For: ACTION

Presentation: None

Contact: Various

Attachment: None

Superintendent's Recommendation: The superintendent recommends the contract as shown below be approved.

Contract No. 14-025

Project: Transportation for Middle and High School Students

Contractor: Des Moines Area Transit (DART)

Background: On May 15, 2012, the Board approved a five (5) year contract from July 1, 2012 - June 30, 2017, with an annual review and approval for increases. The DART contract has been utilized to transport middle and high school students to and from school since 1993 to maximize efficiencies of the yellow bus operation. The following primary services are provided:

- 1600-1800 middle and high school students are routed on DART buses to and from school.
- All middle and high school students have unlimited access after 4:00 p.m. daily, on weekends and during all break periods.
- All employees are eligible to ride DART at no cost by showing their employee ID with an orange sticker.

Financial

Revenues: None

Expenses: \$699,266.29

Estimated increase of 2.2% or \$14,805.61 over FY14

Funding Source: Transportation Department

Term: July 1, 2014, to June 30, 2015

New or Renewal: Renewal

Contact: Todd Liston

(todd.liston@dmschools.org; 515-242-7832)

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Contract No. 14-026**Project:** Juvenile Court School Liaisons**Contractor:** Orchard Place/PACE**Background:** Partnership with Juvenile Court and DHS for juveniles involved in the system.**Financial:**

Revenues: \$

Expenses: \$159,135.00

Funding Source: Dropout Prevention

Term: Fourth year of 6-year contract**New or Renewal:** Renewal**Contact:** Matthew Smith

(matthew.smith@dmschools.org; 242-7631)

Contract No. 14-027**Project:** Districtwide Technology; to be purchased on State Contract**Contractor:** HP Financial Services**Background:** The district would like to add 6000 tablets for use in all K-5 classrooms. Building on the implementation of the digital Epson machines, this K-5 math adoption will advance technology, affecting many subject areas and incorporating the use of digital textbooks as well as adding personalized digital content to K-5 classrooms.**Financial:**

Revenues: \$0

Expenses: \$1,508,222.70 per year; \$6,032,890.80 over the 4-year contract

Funding Source: General Funds

Term: 4 years**New or Renewal:** New**Contact:** Thomas Harper

(thomas.harper@dmschools.org; 242-7745)

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Contract No. 14-028

Project: Student teaching agreements

Contractors: Augustana College, Buena Vista University, Drake University, Central College, Colorado State University, Grand View University, Iowa State University, Simpson College, University of Iowa, Upper Iowa University and William Penn University.

Background: DMPS has provided student teaching experiences for students from various colleges and universities for many years. College students are placed with teachers throughout the district for either a full or half semester. The individual teacher receives remuneration from the appropriate university. This agreement sets for the general terms and conditions for placing college students in student teaching placements, pre-kindergarten through 12th grade.

Financial:

Revenues: \$0

Expenses: \$0

Funding Source: n/a

Term: Beginning April 1 with annual renewal.

New or Renewal: Renewal

Contact: Anne Sullivan

(anne.sullivan@dmschools.org; 242-7763)

Item No. 11**Page 1 of 1****Subject: INVENTORY AND DISTRIBUTION OF COMMODITY FOOD PRODUCTS****For: ACTION****Presentation: None****Contact: Sandy Huisman**
(sandy.huisman@dmschools.org: 242-7636)**Attachments: None**

Issue: The State of Iowa contracts with Keck, Inc. to distribute and fulfill orders for the National School Lunch Commodity Program.

Superintendent's Recommendation: The superintendent recommends the board approve the commodities processing and distribution in the amount of \$85,000.

Presenters: None

Background: The National School Lunch Program allocates commodities to local school districts for use in their school lunch programs. The State of Iowa has awarded Keck, Inc., the contract for processing and distribution for this service.

Schools that are unable to accept full truckload shipments of a specified commodity must utilize this service. Des Moines Public Schools does not have adequate storage space to accept shipments of this quantity and must utilize Keck, Inc. to inventory and deliver product to the Central Nutrition Center.

Funding Source: Food & Nutrition Services Account.

Item No. 12**Page 1 of 2****Subject: PURCHASE OF LITERACY SOLUTION SOFTWARE LICENSES—
GRADES 6-12 LITERACY****For: ACTION****Contact: Holly Crandell/Jeremy Schwennen****Attachments: None**

(holly.crandell@dmschools.org; 242-7568/jeremiah.schwennen@dmschools.org; 242-7924)

Issue: Purchase of literacy solutions software licenses.**Superintendent's Recommendation:** The superintendent recommends the board approve the purchase of differentiated literacy solutions software as proposed by ACHIEVE3000.**Presenter:** None.**Background:** Achieve3000 provides a differentiated online literacy solution for grades 6-12 that reaches every student at his or her individualized Lexile®/reading level. Importantly, Achieve3000 closely aligns with the objectives of the Common Core State Standards to give students the content area literacy skills they need to succeed on the standards and prepare for college and career. The software uses a Lexile assessment tool and a proprietary software engine that distributes assignments to the entire class but tailors them according to each student's reading level. By doing so, Achieve3000 enables all students to make continual progress and improvement.

As part of our multi-tiered systems of support for struggling readers at the secondary level, Achieve3000 has already been widely implemented in five high school buildings and one middle school. It is the intervention software component of Power English, a ninth grade literacy and English intervention currently in place at all five comprehensive high schools. The software is implemented at **Amos Hiatt Middle School** in the Tier 3 reading intervention class. **Hoover High** also uses Achieve3000 and a similar instructional model to supplement and extend learning for Special Education and English Language Learner students at all grade levels throughout the building. Hoover was our initial "pilot" for use of Achieve3000 and started working with the software in Power, SpEd, and ELL classes in the spring of 2013. Additionally, **North High** uses Achieve3000 as a component of their Special Education intervention class periods. Isolated teachers in need of intervention support, including a handful of teachers at **DMAP**, are also working with their high school students using Achieve3000 to support foundational reading skills and build societal context and background knowledge.

Our successes with students this year have prompted us to broaden implementation of Achieve to all secondary schools. Consider the dramatic gains students in Achieve3000-powered interventions have accomplished: Students using Achieve3000

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made notable acceleration in their reading growth, with middle school students ranging from 3.8-4.2 times expected growth and high school students achieving nearly 3x expected growth. With this tool in the hands of our teachers, we can make substantial progress towards closing the reading proficiency gap that affects so many of our students. The adoption of Achieve3000 puts tools for structured, differentiated reading in the hands of every secondary teacher and grants us opportunities for creating text-rich classrooms in a wide variety of contents.

Expenses: \$588,031.88 (5-year online access)

Funding Source: FY2013-2014 Curriculum Materials Budget (General Fund)

Item No. 13
Page 1 of 1**Subject: OPEN ENROLLMENT APPEAL REQUESTS****For: ACTION****Presentation: None****Contact: Susie Tallman****Attachment: None**

(susan.tallman@dmschools.org/242-7725)

Issue: Request for open enrollment for the 2014-2015 School Year
Presenters: none

Background: State open enrollment code allows for the board to review appeals made on the basis of severe harassment or pervasive health needs or those who are disputing a denial based on a state-approved diversity plan. The Code dictates that determination needs to be made based on whether the district is able to sufficiently accommodate the students' needs.

Superintendent's Recommendation: The superintendent recommends the board deny these applications.

Student Name	Grade	Requested District
Christian Cooper	06	Urbandale or Johnston
Austin Moore	11	CAM
Joshua Thomas	03	Carlisle
Isaac Thomas	0K	Carlisle

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Subject: CERTIFIED EMPLOYEES ELECTION LISTS FOR 2014-2015

For: ACTION

Contact: Anne Sullivan

Attachments: 14-030 & 14-031

(anne.sullivan@dmschools.org; 242-7763)

DES MOINES PUBLIC SCHOOL DISTRICT

TEACHERS

Teacher Election List is Attachment 14-031

ADMINISTRATORS

Administrator Election List is Attachment 14-030

Superintendent's Recommendation: The superintendent recommends the board approve the 2014-2015 election lists for certified employees.

Item No. 15

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Subject: PERSONNEL RECOMMENDATIONS

For: ACTION

Presentation: None

Contact: Anne Sullivan

Attachment: None

(anne.sullivan@dmschools.org/242-7763)

Superintendent's Recommendation: The superintendent recommends the board approve the personnel recommendations.

ELECTIONS - GENERAL EDUCATION

Name	School, Position	Effective Date
Abler, Amy	East, Counselor	08/13/2014
Andres, John	Central Campus, Culinary Arts	08/13/2014
Bohlender, Kathryn	Student Services, Speech Language Pathologist	08/13/2014
Dupre, Danielle	Hiatt, Spanish	08/13/2014
Efkamp, Nathan	Garton/4 th	08/08/2014
Gray, Kalifornia	Roosevelt, Spanish	08/13/2014
Harmer, Timothy	Central Campus, Aviation	08/13/2014
Hiemer, Charles	Roosevelt, Special Ed/Math	08/13/2014
Kono, Paris	Hiatt, Special Education	08/13/2014
Lyons, Meredith	Garton/ .9 Title Reading, Math	08/08/2014
Miller, Haylie	Roosevelt, Counselor	08/13/2014
Miller, Kaylee	Student Services, Speech Language Pathologist	08/13/2014
Pruckler, Asia	Willard/4 th	08/08/2014
Tarbell, Rachel	Student Services, Speech Language Pathologist	08/13/2014
Weigelt, Gwen	Student Services, Special Education Consultant	08/13/2014

ELECTIONS – SPECIAL EDUCATION

Name	School, Position	Effective Date
Naylor, Jeffrey	McKinley/Special Education	08/11/2014
Shultz, Joan	McKinley/Special Education	08/15/2014

RESIGNATIONS

Name	School, Position	Effective Date
Byrd, Caroline	Hiatt, Vocal Music	06/06/2014
Castillo, Claudia	Weeks, ELL	06/06/2014
Davis, Kathy	Ruby Van Meter, Special Education	06/06/2014
Dawson, Carla	North/Multicategorical	06/06/2014
Erickson, Teddy	Ruby Van Meter, Intellectual Disabilities	06/06/2014
Fick, Michelle	Howe/Behavior Disorders	06/06/2014
Gaddis, Samantha	Edmunds/Preschool	06/20/2014
Glawe, Victor	Lincoln Vice Principal	06/30/2016
Hanks, Keith	North, Academic Interventionist	06/03/2014
Herrmann, Meghan	Meredith, Science	06/06/2014
Hoyt, John	East, Special Education	06/06/2014
Hughes, Glenda	Pace, Behavior Disorders	06/06/2014
Hyatt, Abby	East, Multicat	06/06/2014

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RESIGNATIONS

Name	School, Position	Effective Date
McCracken, Gene	Future Pathways, Math	06/06/2014
Miller, Lauren	Downtown School/2 nd , 3 rd	06/27/2014
Nowak, Kaleena	Leave of Absence	06/06/2014
Oswald, Kevin	Capitol View/3 rd	06/06/2014
Owen, Morgan	Hiatt, Spanish	06/06/2014
Philbin, Dawn	River Woods/Speech Language Pathologist	06/06/2014
Plazyk, Michelle	Willard/1 st	06/06/2014
Schulte, Adam	Roosevelt, Math	06/06/2014
Stalter, Patricia	Brody, Social Science	06/06/2014
Stevenson, Amanda	Harding, Vocal Music	06/06/2014

ADMINISTRATOR APPOINTMENT

Name	Position	Amount	Effective Date
Modlin, Cheryl	North High Vice Principal	\$90,830	07/01/2014

Education: Doctorate of Education, Administrative Leadership for Teaching and Learning, Walden University, Minneapolis, MN, 2008; Masters of Arts in Teaching, Certified Health Education Specialist, University of South Carolina, Columbia, SC, 1994; Bachelor of Science, University of South Carolina, Columbia, SC, 1992. Experience: School Improvement Leader, Callanan Middle School, Des Moines, IA 2011-Present; School Improvement Leader, East High School, Des Moines, IA 2010-2011; Professional Learning and Leadership Consultant, Heartland Area Education Agency, Johnston, IA 2007-2010; Related Arts Team Leader and Sixth, Seventh, and Eighth grade Health Education Teacher, Busbee Creative Arts Academy, Lexington School District Two, Lexington, SC 2003-2004; Curriculum Resource Director, Alcorn Middle School, Richland School District One, Columbia, SC, 2002-2003; Health Education 9 and Wellness Education 11 Teacher, Urbandale High School, Urbandale Community School District, Urbandale, IA 1999-2002; Healthy Communities-Healthy Youth Coordinator, Colfax-Mingo Community School District, Colfax, IA 1998-1999; Adjunct Instructor, Department of Health Promotion and Education, University of South Carolina, Columbia, SC 1995-1997; Sixth, Seventh and Eighth Grade Health Education Teacher, Hopkins Middle School, Richland One Schools, Columbia, SC, 1994-1998.

Item No. 16

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Subject: LIST OF BILLS FOR APPROVAL

For: ACTION

Presentation: None

Contact: Thomas Harper
(thomas.harper@dmschools.org/242-7745)

Attachment: None

Issue: A list of previously paid and unpaid bills will be reviewed by one of the directors prior to the meeting who may randomly or specifically select various entries for detailed review with Business and Finance staff. Such director will make a motion for action to be taken by the board at the meeting.

Item No. 17

Page 1 of 1

Subject: FISCAL YEAR 2013-2014 BUDGET AMENDMENT

For: PUBLIC HEARING/ACTION

Presentation:

Contact: Thomas Harper
(thomas.harper@dmschools.org/242-7745)

Attachment: 14-033

Issue: Budget Amendment FY 2013-2014. A budget amendment is required if the total expenditure budget may be exceeded in any of the four major expenditure areas: Instruction, Support Services, Non-Instructional Programs, and Other Expenditures. Any budget amendment must be posted 10-20 days prior to the public hearing and adopted no later than May 31st.

Superintendent’s Recommendation: The superintendent recommends the board hold the public hearing and approve the proposed FY 2013-2014 budget amendment as presented.

Presenters: Thomas Harper

Background: The publication for the public hearing was included in The Des Moines Register on May 9, 2014.

The proposed FY 2014 budget amendment for All Funds, Notice of Public Hearing, as published in The Des Moines Register:

Department of Management Form S-A Publication			
NOTICE OF PUBLIC HEARING DES MOINES SCHOOL DISTRICT AMENDMENT OF CURRENT BUDGET FISCAL YEAR 2013/2014			
Date of Public Hearing:	May 20, 2014		
Time of Public Hearing:	6:00 PM		
Location of Public Hearing:	2nd Floor-Central Campus; 1800 Grand Avenue, Des Moines, Iowa		
The Board of Directors will conduct a public hearing at the above-noted time and place for the purpose of amending the current school budget by changing estimates of expenditures in the following areas by the following amounts:			
Area	From	To	Reasons
Instruction	261,264,900	263,964,900	Classroom Technology, Textbook adoption
Total Support Services	115,510,000	119,730,000	Phone System, other Technology upgrades
Noninstructional Programs			
Total Other Expenditures	73,094,710	74,144,252	Debt Service on 2014 Bond issues
This change in estimates of expenditures will be financed from increased receipts and balances not budgeted or considered in the current budget. There will be no increase in taxes to be paid in the fiscal year ending June 30, 2014. At the hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed amendment. A detailed statement of additional receipts other than taxes, balances on hand at the close of the preceding fiscal year, and proposed expenditures, both past and anticipated, will be available at the hearing.			

Item No. 18

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Subject: OPERATIONS—FOOD SERVICE AND TRANSPORTATION PRESENTATIONS

For: INFORMATION

Presentation: PowerPoint

Contact: Bill Good
(harold.good@dmschools.org: 242-8321)

Attachments: None

Issue: Providing scheduled departmental overviews for the board. Presentations will provide information on many initiatives and responsibilities of Food Service and Transportation. As in previous departmental presentations, key performance indicators will be provided.

Presenters: Sandy Huisman, Director of Food Service, and Todd Liston, Manager of Transportation.

Item No. 19**Page 1 of 1****Subject: PURCHASE OF REAL ESTATE—2323 GRAND AVENUE****For: DISCUSSION****Presentation: PowerPoint****Contact: Dr. Thomas Ahart and Bill Good****Attachments: None**

(harold.good@dmschools.org: 242-8321)

Issue: To purchase the building and property located at 2323 Grand Avenue in the amount of \$1,600,000.

Superintendent's Recommendation: The superintendent recommends that the board discuss the purchase of real estate located at 2323 Grand Avenue using statewide penny funding.

Presenters: Dr. Ahart and Bill Good. A short presentation about the advantages of this proposal will be presented.

Background: To allow for expansion of the Walnut Street School, it is proposed that the staff be moved from the 5th and 6th floors of Walnut Street to 2323 Grand. This is a lateral move for staff which reduces costs and provides additional opportunities for future students at Walnut Street School. Other advantages include improved access to business and human resource functions.

Item No. 20**Page 1 of 1****Subject: MONITORING REPORT FOR MANAGEMENT LIMITATION 2.3 –
FINANCIAL CONDITION AND ACTIVITIES FOR THE QUARTER ENDING
MARCH 31, 2014****For: ACTION****Presentation: None****Contact: Thomas Harper****Attachment: 14-029**

(thomas.harper@dmschools.org/242-7745)

Issue: Board Governance Policy 3.4 – Monitoring Superintendent Performance includes a schedule relative to monitoring reports that requires a quarterly monitoring report on Management Limitation 2.3 – Financial Condition and Activities.

Superintendent's Recommendation: The superintendent recommends the board receive, discuss and take action on the quarterly monitoring report for Management Limitation 2.3 – Financial Condition and Activities for the quarter ending March 31, 2014.

Presenters: Thomas Harper will be available for questions.

Background: The Management Limitation 2.3 – Financial Condition and Activities Monitoring Report is included as Attachment 14-029. This report covers the quarterly period from January 1, 2014 to March 31, 2014, unless otherwise stated. Also included in the attachment is a comparison summary of the last 4 quarters. Management Limitation 2.3 states: With respect to actual ongoing condition of the district financial resources, the Superintendent shall not cause or allow the development of fiscal jeopardy, or a material deviation of actual expenditures from the Board's Ends priorities.

Accordingly, the Superintendent shall not:

1. Fail to provide quarterly summaries of the financial condition of the district.
2. Fail to settle district payroll obligations and payables in a timely manner.
3. Fail to implement prudent competitive quoting procedures for all facility improvement projects in an amount that meets or exceeds the competitive quote threshold as established by Iowa law.
4. Fail to implement prudent competitive bidding procedures for all facility improvement projects in the amount of \$125,000 or more.
5. Fail to implement prudent competitive procedures, including but not limited to RFPs, for purchasing products and securing contractual and professional services.
6. Obligate the district to contracts or expenditures greater than \$25,000.
7. Acquire, lease or dispose of real property.
8. Invest funds in securities contrary to state law.
9. Allow tax payments or other governmental ordered payments or filings to be overdue or inaccurately filed.

Item No. 21**Page 1 of 1****Subject: DEPOSITORY RESOLUTION****For: ACTION****Presentation:****Contact: Thomas Harper**
(thomas.harper@dmschools.org/242-7745)**Attachment: 14-032**

Issue: Depository Resolution to increase the maximum deposit amount.

Superintendent's Recommendation: The superintendent recommends the board approve the Depository Resolution thus increasing the maximum deposit amount to \$300,000,000.

Presenters: Thomas Harper will be available for questions.

Background: Currently the authorized maximum amount held at any institution is set at \$250,000,000. Investment conditions are not favorable; therefore, the majority of funds remain in the operating account at Bankers Trust. With the new bond proceeds of \$65,000,000 and the expectation of receiving regularly scheduled property tax revenues and other state and federal funding, it is likely we will exceed the maximum limit in our low-yield accounts. It is necessary to increase the maximum to \$300,000,000 in order to stay in compliance with Board policy.

Item No. 22**Page 1 of 1****Subject: EARLY RETIREMENT INCENTIVE****For: DISCUSSION****Presentation: None****Contact: Thomas Ahart****Attachment: None**(thomas.ahart@dmschools.org/242-7766)

Issue: Early Retirement Incentive Proposal**Superintendent's Recommendation:** The superintendent recommends the board discuss the Early Retirement Incentive proposal.**Presenters:** Tom Ahart, Anne Sullivan, Thomas Harper, Cathy McKay will be available for questions.**Background:** After the last board work session on early retirement, Dr. Sullivan and Dr. Ahart met with five representatives of the DMEA and discussed the best way forward for an early retirement incentive for FY 16 that met the board's direction. The following plan met the consensus of the DMEA and administrator group that convened on Wednesday, May 14, and meets the parameters suggested by the board.

Parameters:

- Retirement in June 2016.
- Minimum age of 60 (prior to beginning of subsequent school year).
- Minimum of 30 years of service as of June 2016.
- Teachers, administrators and those who were formerly eligible as a teacher or administrator and moved to a different classification.

Using the parameters outlined above, 40 employees are eligible.

Proposed Benefit:

- A lump sum equivalent to 5 years of the current single health insurance premium, to be paid into a 403(b) or HRA per applicable tax provisions.
- Amount per retiree: \$31,210.
- Estimated number of retirees supported by management fund: up to 40 eligible employees.