

DES MOINES PUBLIC SCHOOLS
REGULAR SCHOOL BOARD MEETING
CLOSED SESSIONS AND WORK SESSION
MULTIPURPOSE ROOM (UNLESS INDICATED OTHERWISE)
1800 GRAND
TENTATIVE AGENDA
APRIL 1, 2014

APPROX. TIME	ITEM	POLICY REF.	STATUS
5:00 p.m. *Room 2002	CLOSED SESSION In accordance with Iowa Code section 21.5(1)(i), the board will convene in open session and move into closed session by affirmative public vote of either two-thirds of the members of the body or all of the members present at the meeting to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.	GP 1.2	
5:45 p.m.	PUBLIC FORUM 1. Call to Order 2. Roll Call	GP 1.0	
6:00 p.m.	REGULAR MEETING 3. Call to Order 4. Roll Call 5. Approval of Agenda 6. Approval of Minutes — February 18, 2014, and March 11, 2014	GP 1.3	Action
6:04 p.m.	Consent Items 7. Contracts for Approval 8. Award of Contracts on Bid 9. Award of Bid No. B6937—Elevator Addition Harding Middle School 10. Award of Design for Elevator Replacement Central Campus 11. Award of Design for a Classroom Addition River Woods Elementary School 12. Final Acceptance of Contract 13. Purchase of Instructional Materials—Social Studies; 20 th Century World History 14. Open Enrollment Requests to Enter the District Under the Iowa Open Enrollment Law	GP 1.3	Action

	<p>Consent Items, continued</p> <p>15. Open Enrollment Requests to Leave the District Under the Iowa Open Enrollment Law</p> <p>16. Personnel Recommendations</p> <p>17. List of Bills for Approval</p>		
6:05 p.m.	<p>Public Hearings</p> <p>18. Lovejoy Elementary School Student Drop Off</p> <p>19. Park Avenue Elementary School Parking Lot Improvements</p> <p>20. FY 2014-15 Budget Adoption</p>	<p>GP 1.2</p> <p>GP 1.2</p> <p>ML 2.5</p>	<p>Action</p> <p>Action</p> <p>Action</p>
6:15 p.m.	<p>Other</p> <p>21. Standards-Referenced Grading System Update</p> <p>22. Statewide Penny Sales Tax Bonds, Series 2014</p> <p>23. Des Moines Teachers Retirement System (DMTRS)</p>	<p>ML 2.8</p> <p>ML 2.4</p> <p>ML 2.7</p>	<p>Information</p> <p>Action</p> <p>Action</p>
7:00 p.m.	<p>Items of Privilege</p> <p>24. Chair's Report</p> <p>25. Superintendent's Report</p>	<p>GP 1.4</p>	<p>Information</p>
Following Regular Meeting ±7:05 p.m.	<p>CLOSED SESSION</p> <p>In accordance with Iowa Code section 21.5(1)(c), the board will move into closed session by affirmative public vote of either two-thirds of the members of the body or all of the members present at the meeting to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.</p>	<p>GP 1.2</p>	
Following closed session	<p>Adjourn Regular Meeting</p> <p>WORK SESSION</p> <ul style="list-style-type: none"> • Governance Policy • Operating Procedures 	<p>GP 1.1</p>	<p>Discussion</p>

Board of Directors meetings are televised live on DMPS-TV, Mediacom Channels 85 and 97.3

For more information on agenda topics or to schedule an opportunity to speak to the Board, call 242-7713.

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Item No. 7

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Subject: CONTRACTS FOR APPROVAL

For: ACTION

Presentation: None

Contact: Various

Attachment: None

Superintendent's Recommendation: The superintendent recommends the contract as shown below be approved.

Contract No. 14-016

Project: Classroom Furnishings

Contractor: Storey Kenworthy

Background: Board policy allows the Purchasing Department to utilize State of Iowa contracts for procurement. Storey Kenworthy has been awarded the State of Iowa contract for furnishings, Master Agreement Number 005 4263-12. District Facility Services is now seeking board approval to purchase classroom furnishings from Storey Kenworthy for various schools.

Approval will allow DMPS Purchasing and Facility Services to access a broad line of classroom furnishings from product lines such as Hon and Allsteel.

Financial:

Revenues: none

Expenses: \$800,000.00

Funding Source: General and Statewide Penny Funds

Term: 2012 – 2016 Storey Kenworthy Contract

New or Renewal: Renewal

Contact: Bill Good

(harold.good@dmschools.org; 242-8321)

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Contract No. 14-017

Project: 28E with Clarke Community Schools

Background: An agreement for student/s to attend Central Campus and/or Central Academy is required.

Financial:

Revenues: Prorated portion of state aid per student who attends CC/CA

Expenses: n/a

Funding Source: n/a

Term: Beginning January 1, 2014

New or Renewal: New

Contact: Tim Schott

(timothy.schott@dmschools.org; 242-7871)

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Subject: AWARD OF CONTRACTS ON BID

For: ACTION

Presentation: None

Contact: Various

Attachment: None

Issue: Bids have been advertised, issued and received for various equipment items, supplies, and services as outlined below:

Superintendent's Recommendation: The superintendent recommends the contracts as shown below be approved.

Background: The suggested bid awards and detailed information for each of the bids are as shown below. Where cost comparisons are shown, they are merely a representative sample of the item on the bid, and are not intended to be all inclusive.

A. 5127-07 High Speed Digital Stencil Duplicators FY 2014-2015

Midwest Office Tech Des Moines IA Est. \$140,000.00

The vendor has agreed to extend the contract at the same cost per copy of \$.0072 which includes machine rental, Hecon keypads, all supplies, parts & labor, but excludes paper. The district has requested this extension in order to develop a long-term plan to reduce the costs of printing throughout the district.

This extension will allow Technology to merge the multifunctional copiers, high-speed duplicators and printer maintenance bids into a managed print program in FY 15-16.

2013 – 2014	Est.	\$138,200.00
2012 – 2013	Actual	\$139,211.23
2011 – 2012	Actual	\$147,029.16
2010 – 2011	Actual	\$151,022.26
2009 – 2010	Actual	\$157,032.60
2008 – 2009	Actual	\$147,532.92
2007 – 2008	Actual	\$157,859.14

Funding Source: Individual School Accounts

Contact: Dan Warren
(danny.warrenjr@dmschools.org 242-8192)

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B. B6115 Multifunctional Copiers FY 2014-15

Midwest Office Tech Des Moines, IA Est. \$470,000.00

The vendor leases multifunctional copiers districtwide; this is the fifth and final year of the lease. The vendor has agreed to extend the contract with the same terms and conditions.

This is the fifth and final extension of the contract.

2013 – 2014	Est.	\$466,000.00
2012 – 2013	Actual	\$409,000.00
2011 – 2012	Actual	\$325,000.00
2010 – 2011	Actual	\$304,000.00

Funding Source: Individual School Accounts

Contact: Dan Warren
(danny.warrenjr@dmschools.org)

C. B6332 Custodial Chemicals FY 2014-15

AmSan Urbandale, IA Est. Award \$33,000.00

The vendor has agreed to extend the contract with the same terms and conditions as last year. This vendor provides concentrated green sealed certified custodial cleaning products and a disinfectant product for use by custodial services throughout the district.

This is the third extension of the contract.

2013 – 2014	Est.	\$32,600.00
2012 – 2013	Actual	\$27,505.52
2011 – 2012	Actual	\$36,800.00

Funding Source: Various Custodial Service Accounts

Contact: Mel Green
(melvin.green@dmschools.org 242-7980)

D. B6333 Custodial Paper Products FY 2014-2015

Various(see below)	Urbandale, IA	Est. Award	\$121,300.00
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Custodial paper products are used throughout the district and are ordered from Central Stores as needed by custodial, food service specialists and personnel throughout the district. The vendors have agreed to extend the contract with the same pricing, terms and conditions as FY 13-14.

This is the third extension of the contract.

2013-2014 Estimates:

AmSan	Urbandale, IA	Est.13-14	\$ 48,000.00
Iowa-Des Moines	Des Moines, IA	Est.13-14	\$ 1,300.00
Sink	Urbandale, IA	Est.13-14	<u>\$ 72,000.00</u>
TOTAL			\$121,300.00

2012-2013 Actual:

AmSan	Urbandale, IA	Act 12-13	\$ 60,953.30
Iowa-Des Moines	Des Moines, IA	Act 12-13	\$ 1,700.66
Sink	Urbandale, IA	Act 12-13	<u>\$ 75,547.50</u>
TOTAL			\$138,201.46

2011-2012 Actual:

AmSan	Urbandale, IA	Act 11-12	\$ 69,955.58
Iowa-Des Moines	Des Moines, IA	Act 11-12	\$ 1,620.68
Sink	Urbandale, IA	Act 11-12	<u>\$ 83,299.25</u>
TOTAL			\$154,875.51

Funding Source: Various Custodial Service Accounts

Contact: Mel Green
 (melvin.green@dmschools.org 242-7980)

E. B6355 Foaming Soap FY 2014-2015

First Choice	Des Moines, IA	Est. Award	\$ 60,200.00
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The vendor has agreed to extend the contract with the same terms and conditions as last year. This vendor provides foaming soap for use by custodial services throughout the district.

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This is the third extension of the contract.

2013 – 2014	Est.	\$60,200.00
2012 – 2013	Actual	\$52,164.86
2011 – 2012	Actual	\$65,616.12

Funding Source: Various Custodial Service Accounts

Contact: Mel Green
(melvin.green@dmschools.org 242-7980)

F. B6656 Air Filters for FY 2014-2015

Air Filter Sales & Service	Des Moines, IA	\$125,500.00
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The preventive maintenance department uses approximately 35,400 air filters per year for HVAC equipment maintenance. Filters are delivered to district locations on a quarterly basis.

This is the first extension of the contract.

2013 – 2014	Est.	\$122,000.00
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Funding Source: Preventive Maintenance Account

Contact: Jamie Wilkerson
(james.wilkerson@dmschools.org: 242-7700)

G. B6734 Incidental Plumbing Supplies FY 2014-2015

Plumb Supply	Des Moines, IA	
City Supply	Des Moines, IA	
TOTAL		Est. \$45,000.00

Incidental plumbing supplies are used throughout the district by Facility Services personnel. Supplies are purchased as required to repair or improve the plumbing systems at each individual site. Amounts spent at each vendor are determined as needs arise and by the type of product required for the job. The vendors have agreed to extend the contracts with the same terms, conditions and pricing for fiscal year 2014-2015.

This is the first extension of the contract.

TOTAL	Est.	\$45,000.00
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Funding Source: Facility Services Account

Contact: Jamie Wilkerson
 (james.wilkerson@dmschools.org: 242-7700)

H. B6793 General Labor Services FY 2014-2015

Ja-Ra Enterprises	Des Moines, IA	
Iowa Prison Industries	Des Moines, IA	
TOTAL	Est.	\$125,000.00

The vendors provide unskilled general labor services for tasks such as construction site cleaning, packing, loading, moving, and unpacking for Facility Services on an as-needed basis. Both vendors have agreed to extend the contract with the same terms and conditions for FY 2014-2015 with slight rate increases.

This is the first extension of the contract.

2013 – 2014	Est.	\$125,000.00
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Funding Source: Facility Services Account

Contact: Jamie Wilkerson
 (james.wilkerson@dmschools.org: 242-7700)

I. Bid B6940 Concrete Services

JAS Construction	Altoona, IA	
Town & Country Concrete	St. Charles, IA	
TOTAL	Est	\$200,000.00

Facility Services requires the use of concrete services for various repair, remodel, and maintenance projects across the district. In order to maximize the district's funds, a bid proposal was released to area providers to secure competitive rates. The result is the selection of two firms to provide these services when required by the district's facility manager.

Bids were examined by the Purchasing and Facility Services departments. 25 bids were sent, 2 bids were received, and 23 did not respond. A complete tabulation of the bid is available:

<http://www.dmschools.org/wp-content/uploads/2011/10/B6940-Concrete-Services-Bid-Tab.pdf>

Funding Source: Facility Services Account

Contact: Jamie Wilkerson
(james.wilkerson@dmschools.org; 242-7700)

J. Q6932 Hoover High School Lighting Fixtures

In order to improve interior lighting quality and energy efficiency, Facility Services will be replacing light fixtures at Hoover High School. Classrooms, offices, stairwells, corridors, restrooms, and the weight room will be re-lit using a combination of LED fixtures and high-efficiency fluorescent fixtures. The combination of fixtures selected to re-light the school will cost \$132,906.60, but an estimated MidAmerican Energy rebate of \$25,000 will reduce the cost of this project to \$107,906.60.

3E	Des Moines, IA	833 Items	\$107,906.60
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Bids were examined by the Purchasing and Facility Services departments. 35 bids were sent out, 4 bids were received, and 31 did not respond. A complete tabulation of the bid is available:

<http://www.dmschools.org/wp-content/uploads/2011/10/Q6932-Hoover-Lighting-Bid-Tab.pdf>

Funding Source: Facility Services Account

Contact: Jamie Wilkerson
(james.wilkerson@dmschools.org, 242-7700)

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**Subject: AWARD OF BID NO. B6937—ELEVATOR ADDITION
HARDING MIDDLE SCHOOL**

For: ACTION

Contact: Bill Good
(harold.good@dmps.k12.ia.us: 242-8321)

Attachment: None

Issue: Award of contract for the elevator addition project for Harding Middle School.

Superintendent's Recommendation: The superintendent recommends a contract for the base bid be awarded to the lowest responsive/responsible bidder Bergstrom Construction Inc. in the amount of \$344,000.00.

Presenters: None, Bill Good will be present to answer any questions.

Background: The work at Harding consists of an elevator addition connecting the first and second floors. Also a handicap lift will be installed to provide access to the auditorium stage.

The district received bids on March 20, 2014. The results are as follows:

Bidder		Base Bid
Edge Commercial	Grimes, IA	\$377,000
Bergstrom Constr.	Des Moines, IA	\$344,000
Lang Constr.	West Des Moines, IA	\$389,000

Funding Source: Physical Plant & Equipment Levy (PPEL)

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**Subject: AWARD OF DESIGN FOR AN ELEVATOR REPLACEMENT
CENTRAL CAMPUS**

For: ACTION

Presentation: None

Contact: Bill Good

Attachment: None

(harold.good@dmschools.org: 242-8321)

Issue: Replacement of an existing freight elevator with a new passenger elevator.

Superintendent's Recommendation: The superintendent recommends that the board approve the contract with Briggs Elevator Consulting Inc. for the design of the elevator replacement project at Central Campus.

Presenters: None, Bill Good will be present to answer any questions.

Background: The existing east freight elevator would be replaced with a new passenger elevator in the existing elevator shaft.

Briggs Elevator Consulting Inc. has submitted a design cost proposal in the amount of \$25,945. The cost is within the design budget established for the design of this project.

Funding: Physical Plant & Equipment Levy (PPEL)

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**Subject: AWARD OF DESIGN FOR A CLASSROOM ADDITION
RIVER WOODS ELEMENTARY SCHOOL**

For: ACTION

Presentation: None

Contact: Bill Good
(harold.good@dmschools.org: 242-8321)

Attachment: None

Issue: Construction of a classroom addition at River Woods Elementary School as part of the Statewide Penny (Students First) program.

Superintendent's Recommendation: The superintendent recommends that the board approve the contract with Studio Melee for the design of a classroom addition at River Woods Elementary School.

Presenters: None, Bill Good will be present to answer any questions.

Background: The work planned at River Woods is to construct a new addition with four classrooms and restrooms. The existing modular classroom buildings will be removed at the completion of the project.

Studio Melee has submitted a design cost proposal in the amount of \$62,000. The cost is within the design budget established for the design of these improvements.

Funding: Statewide Penny (Students First Program)

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Subject: FINAL ACCEPTANCE OF CONTRACT

For: ACTION

Contact: Bill Good

(harold.good@dmschools.org: 242-8321)

Attachments: None

Superintendent's Recommendation: The superintendent recommends the board give final acceptance to the project listed below and approve final payment to the contractor listed, subject to the conditions and in accordance with the provisions of Chapters 26 and 573 of the Code of Iowa.

<u>SCHOOL:</u>	Renovation of the Prospect Support Facility - Bid No. B6706
<u>CONTRACTOR:</u>	Two Rivers Group
<u>CONTRACTED AMOUNT:</u>	\$2,524,864.58
<u>CONTRACT BALANCE:</u>	\$127,677.73

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**Subject: PURCHASE OF INSTRUCTIONAL MATERIALS—SOCIAL STUDIES;
20TH CENTURY WORLD HISTORY**

For: ACTION

Presentation: None

Contact: Amber Graeber/Tom Ahart

Attachment: None

(amber.graeber@dmschools.org; 242-7947/thomas.ahart@dmschools.org)

Issue: Purchase of instructional materials for Social Studies.

Superintendent's Recommendation: The superintendent recommends the board approve the purchase of these materials.

Presenters: None.

The materials are for the following course:

Modern World History: Patterns of Interaction

Houghton Mifflin Harcourt

Total cost: \$103,824.00

Publisher has guaranteed receipt of these materials by May 31, 2014.

Funding Source: Curriculum Materials Budget

Item No. 14**Page 1 of 1****Subject: OPEN ENROLLMENT REQUESTS TO ENTER THE DISTRICT UNDER THE IOWA OPEN ENROLLMENT LAW****For: ACTION****Presentation: None****Contact: Susie Tallman****Attachment: None**

(susan.tallman@dmschools.org/242-7725)

Issue: Requests for open enrollment to enter the district for the 2014-2015 school year.**Superintendent's Recommendation:** The superintendent recommends the board approve the entrance of the 76 non-special education (SPED) applicants seeking enrollment into the district with assignments pending determination of which buildings have the space to accommodate the students.

The superintendent also recommends the board deny the entrance of the seven SPED applicants seeking enrollment into the district due to the district's current SPED percentages.

Presenters: None**Background:****State-Mandated Open Enrollment and Implementation of Diversity Plan**

On July 1, 1991, the district began participating in state-mandated open enrollment. State guidelines are followed in approving open enrollment applications. On February 22, 2008, the board approved a Diversity Plan that defines "minority student" as that category of students eligible for free and reduced-price lunch. On March 3, 2008, the district was notified that the Diversity Plan had been approved by the Iowa Department of Education. A copy of the Diversity Plan is available on the district's website or may be obtained by contacting the Open Enrollment Office.

Applications for the 2014-2015 School Year

Between July 1, 2013, and March 1, 2014, the Open Enrollment Office received 83 applications from families residing outside of the boundaries of the Des Moines Public Schools requesting permission to enroll in one of the district's schools. This is an increase of 30 applications from the 53 received for the 2013-2014 school year. The decision to approve applications into Des Moines was made based on space availability and the district's Diversity Plan. Seventy-six were approved pending space availability in the building/program selected. Seven were denied due to special education percentages being too high in the district.

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Subject: OPEN ENROLLMENT REQUESTS TO LEAVE THE DISTRICT UNDER THE IOWA OPEN ENROLLMENT LAW
For: ACTION
Presentation: None
Contact: Susie Tallman
Attachment: None

 (susan.tallman@dmschools.org/242-7725)

Issue: Requests for open enrollment to leave the district for the 2014-2015 school year.

Presenters: None.

Superintendent's Recommendation: The superintendent recommends the board approved the release of the 57 eligible minority applicants and the release of the 29 nonminority applicants who have a sibling that has been previously approved.

The superintendent also recommends all other applicants be denied in accordance to the state-approved Diversity Plan.

Background:

State Mandated Open Enrollment and Implementation of Diversity Plan

On July 1, 1991, the district began participating in state mandated open enrollment. State guidelines are followed in approving open enrollment applications. On February 22, 2008, the board approved a Diversity Plan that defines "minority student" as that category of students eligible for free and reduced-price lunch. On March 3, 2008, the district was notified that the Diversity Plan had been approved by the Iowa Department of Education. A copy of the Diversity Plan is available on the district's website or may be obtained by contacting the Open Enrollment Office.

Applications for the 2014-2015 School Year

Between July 1, 2013, and March 1, 2014, the Open Enrollment Office received 306 between-district open enrollment applications to attend schools outside of the Des Moines Public Schools boundaries for the 2014-2015 school year. This is a decrease of 2.23% from the number of applications received last year (313 applications received for 13/14). Of the 306 applications, 162 were for elementary students, 66 for middle school students and 78 for high school students. Sixty-eight applications, or 22.22%, were submitted on behalf of minority students. Thirty-nine, or 12.75%, of applicants were from families with siblings previously approved for open enrollment. Ten of the sibling applications were from minority families.

Table 1 lists the distribution of student requests by grade and level. As in previous years, applications from kindergarten parents were greatest with 103, or 33.66%;

ninth grade was second with 35 applications, or 11.44%; and sixth grade was third with 30 applications, or 9.80%.

Table 1
Distribution of Students by Grade and Level

Elementary (53%)		Middle School (22%)		High School (25%)	
Grade	No. of Applications	Grade	No. of Applications	Grade	No. of Applications
K	103	6	30	9	35
1	14	7	15	10	22
2	12	8	21	11	15
3	12			12	6
4	8				
5	13				
Total	162		66		78

Buildings Closed to Open Enrollment

Based on the official district enrollment count for 2013-2014, the percent of minority enrollment was 68.60%. The district's open-enrollment policy requires the Open Enrollment Office to identify and close to open enrollment those schools where the transfer of minority student or nonminority students would adversely affect the district's Diversity Plan. Based on that review, 21 schools were closed to nonminority students wishing to exit because approval of such requests would cause the minority enrollment percentage in the building to exceed the district's minority percentage by more than 10 percentage points (78.60%). Those schools included:

Capitol View	93.02	King	96.01	South Union	79.46
Carver	95.24	Lovejoy	86.38	Stowe	82.32
Cattell	82.52	Madison	84.82	Willard	96.83
Edmunds	97.30	McKinley	91.61	Harding	86.78
Findley	92.26	Monroe	87.66	Hiatt	91.61
Garton	81.51	Moulton (K-8)	91.65	Hoyt	83.94
Howe	84.34	Oak Park	80.99	Weeks	80.85

Also based on that review, 14 schools were closed to minority students wishing to exit because approval of such requests would cause the minority enrollment percentage in

the building to fall below the district's minority percentage by more than 10 percentage points (58.60%). Those schools included:

Cowles	13.87	Jefferson	24.88	Brody	55.90
Downtown	9.51	Perkins	55.28	Merrill	35.19
Greenwood	54.09	Phillips	50.41	Lincoln	56.79
Hanawalt	48.93	Pleasant Hill	47.08	Roosevelt	43.97
Hubbell	42.15	Walnut Street	34.24		

Of the 306 applicants, 63 nonminority and 11 minority students reside in an attendance area closed to open enrollment. Five of the nonminority families had siblings previously approved for open enrollment. According to district's open-enrollment policy, the families with siblings were approved.

Composite Ratio

To further ensure that open enrollment transfers do not adversely affect the district's existing minority/nonminority ratio, a composite ratio is developed on the number of minority and nonminority students identified in the district's official enrollment count taken on October 1 of each year. This year's composite ratio is .46:1 (Table 2). The Diversity Plan provides that no request for transfer may be granted if the release of a pupil will adversely affect the district's existing minority/nonminority ratio. Consequently, when nonminority students apply to attend other districts in greater numbers than allowed under the ratio established for that year, the specific number of nonminority students allowed to transfer must be randomly selected from all the eligible students whose applications were received by March 1, 2014.

Table 2
Composite Ratio for 2013-2014 School Year

Minority students enrolled in the district (2012-2013)	68.60%
Nonminority students enrolled in the district (2012-2013)	<u>31.40%</u>
	100.00%

Composite Ratio (31.40 divided by 68.60) = .46:1

Sibling Rule

When nonminority students apply to attend other districts in greater numbers than allowed under the ratio established for that year, the diversity plan requires that first consideration be given to otherwise eligible students with siblings already approved for open enrollment to another district. If additional openings still exist, transfers may then be granted through a random computer drawing. Students not selected are placed on a district open enrollment "waiting list."

Determining Eligibility through Individual Records Checks

After determining which schools will be closed to open enrollment and establishing the minority/nonminority composite ratio, the Open Enrollment Office determined on a case-by-case basis the eligibility or ineligibility of each applicant. An initial screening of the applications revealed that 238 nonminority and 68 minority students had applied. Thirty-nine applications were for siblings of students previously approved for open enrollment out of Des Moines. Ten of these siblings were minority. Therefore, the number of nonminority sibling applications became 29. Evaluation of the nonminority applications revealed that 63 of the 238 nonminority applicants were ineligible because approval of their applications would cause the school's minority percentage to further exceed the district's minority percentage by more than 10 percentage points (68.60%). However, five of those nonminority applications have siblings previously approved for open enrollment so they were approved. Therefore, the number of eligible nonminority students is 180.

Initially, 68 applications were received on behalf of minority students. After a careful review, the department was able to verify the minority status of all 68 applicants. This is a decrease of 7 minority applications from the 75 made for the 2013-2014 school year. Evaluation of the minority applications revealed that 11 of the 68 minority applicants were ineligible because approval of their applications would cause the school's minority percentage to fall further below the district's minority percentage by more than 10 percentage points (68.60%). None of the minority applications have siblings previously approved. Therefore, the number of eligible minority students is 57.

Selection of Students

Utilizing the composite ratio of .46:1, it was determined that 26 nonminority students are eligible to open enroll out of the district in the fall of 2014 ($57 \times .46 = 26.22$). However, to avoid dividing families, board policy requires that students with siblings previously approved for open enrollment be given priority. Therefore, all 29 nonminority siblings that applied were approved. Random numbers were assigned to the remaining eligible students and placed in that order on the waiting list for 2014-2015.

Table 3 provides a listing of the verified eligibility status of all 306 applicants.

Table 3
Eligibility Status of the 306 Students Applying for Between-District
Open Enrollment for the 2014-2015 School Year

Total Applicants	306
<u>Number of minority applications</u>	68
Number of minority students ineligible because approval of their applications would cause the school's minority percentage	11

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to further fall below the district's minority percentage by more than 10 percentage points who do not have a sibling previously approved for open enrollment

Number of eligible minority students 57

Number of nonminority applications 238

Number of nonminority students ineligible because approval of their applications would cause the school's minority percentage to exceed the district's minority percentage by more than 10 percentage points who do not have a sibling previously approved for open enrollment 58

Number of eligible nonminority students 180

Number of eligible nonminority students with previously approved siblings 29

Number of random list nonminority students 0

Number of nonminority students eligible for the waiting list 151

The total number of applications approved for between-district open enrollment for the 2014-2015 school year is 86 which includes all sibling applications and all eligible minority applications. This is a decrease of 13 approvals from the 98 approved for the 2013-2014 school year. The names of the remaining 151 eligible nonminority students were sorted and assigned a random number by the computer. Using the computer-generated, random-number list, students were re-numbered as follows. The first number to appear on the computer-generated random list became number one. The record of the first student selected was examined to determine whether other family members had applied. If another family member(s) appeared on the list, the name(s) was placed directly below the first family member selected. The family member(s) then received the next corresponding number(s). If no other family member was found, the second number appearing on the random computer list became number two and so on until each of the 151 students had a number. This list will become the official waiting list for the 2014-2015 school year.

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Subject: PERSONNEL RECOMMENDATIONS

For: ACTION

Presentation: None

Contact: Anne Sullivan

Attachment: None

(anne.sullivan@dmschools.org/242-7763)

Superintendent's Recommendation: The superintendent recommends the board approve the personnel recommendations.

RESIGNATION

Name	School, Position	Effective Date
Fitzpatrick, Sherri	Hillis/Behavior Disorders	06/06/2014
Owens, Tara	Findley Principal	06/30/2014
Rusche, Tess	Capitol View/Preschool	06/06/2014
Zahs, Theresa	Hillis/Counselor, Dean	06/06/2014

ADMINISTRATOR APPOINTMENTS

Name	Position	Amount	Effective Date
Adams, Barbara M.	Findley Elementary Principal	\$99,789	07/01/2014

Education: Doctor of Philosophy, College in Human Sciences, Iowa State University, Ames, IA, 2009. Master of Science Degree in Education, Drake University, Des Moines, IA, 2003. Bachelor of Science Degree in Education, University of Nebraska, NE, 1980. Experience: School Improvement Leader, South Union and Edmunds Elementary, Des Moines, IA, 2001-Present. Teacher-In-Residence, College of Engineering & Education, Iowa State University, Ames, IA, 1999-2001. Teacher and GT Coordinator, King/Perkins Academy, Des Moines, IA, 1989-1999. Teacher, Round Rock Independent School District, Round Rock, TX, 1982-1988. GT Coordinator, Pierre Public Schools, Pierre, SD, 1980-1982. Address: Des Moines, IA.

Name	Position	Amount	Effective Date
Burnett, Robert K.	Walnut St. Elementary Principal	\$97,541	07/01/2014

Education: Master's Degree in Educational Administration, Iowa State University, Ames, IA, 2011. Master's Degree in Special Education, Morningside College, Des Moines, IA, 2009. Bachelor of Science Degree in Elementary Education, Iowa State University, Ames, IA, 2006. Experience: Dean of Students, Capitol View Elementary, Des Moines, IA, 2011-Present. Special Education Teacher, Behavior and Learning Lab, Capitol View Elementary, 2006-2011. Technology Leader, Capitol View Elementary, 2010-2011. Address: Des Moines, IA.

Name	Position	Amount	Effective Date
Fitzgerald, Kristy R.	Phillips Elementary Principal	\$91,900	07/01/2014

Education: Master's Degree in Educational Leadership, Viterbo University, La Crosse, WI, 2010. Bachelor of Arts Degree in Education, Grand View College, Des Moines, IA, 1988. Experience: School Improvement Leader, Weeks Middle School, Des Moines, IA, 2010-Present. Elementary Mathematics Coach, Des Moines Public Schools, 2004-2010. Teacher, Perkins and Findley Elementary Schools, 2000-2004. Teacher, Alexander Elementary School, Houston, TX. 1988-2000. Address: Des Moines, IA.

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Name	Position	Amount	Effective Date
Pospeshil, Shelly	Lovejoy Elementary Principal	\$91,990	07/01/2014

Education: Master of Science in Educational Management with Principal's Certificate, University of Houston, Clear Lake, TX, 2005. Bachelor of Science in Elementary Education, Iowa State University, Ames, IA, 1994. Experience: Literacy, Social Studies, ESL & Title I Coordinator, Johnston Community School District, Johnston, IA, 2012-Present. School Improvement Leader, Harding Middle School, Des Moines, IA, 2009-2012. Teacher and Literacy Leader, Northeast Elementary School, Ankeny, IA, 2005-2009. Teacher, McRoberts Elementary School, Katy, TX, 2004-2005. Address: Johnston, IA.

Name	Position	Amount	Effective Date
Shiple, Traci A.	River Woods Elementary Principal	\$97,541	07/01/2014

Education: Advanced Studies Certificate in Educational Leadership, University of Northern Iowa, Cedar Falls, IA, 2013. Master of Science Degree in Education, Drake University, Des Moines, IA, 2005. Bachelor of Arts Degree in Education, Grand View College, Des Moines, IA, 1996. Experience: Dean of Students, Morris Elementary School, Des Moines, IA, 2012-Present. Special Education Consultant, Des Moines Public Schools, 2005-2012. Teacher, Moulton Elementary School, 1996-2005. Address: Des Moines, IA.

Name	Position	Amount	Effective Date
Johns, David M.	Meredith Middle School Principal	\$101,339	07/01/2014

Education: K-12 Principal Licensure, Viterbo University, LaCrosse, WI, 2009. Master of Arts in Teaching, Drake University, Des Moines, IA, 1998. Bachelor of Arts in Political Science, Brown University, Providence, RI, 1994. Experience: School Improvement Leader, Meredith Middle School, Des Moines, IA, 2010-Present. Humanities and International Baccalaureate Coordinator, Des Moines Public Schools, 2005-2010. Teacher, Stilwell Jr. High, West Des Moines, IA, 2000-2005. Address: Des Moines, IA.

Item No. 17

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Subject: LIST OF BILLS FOR APPROVAL

For: ACTION

Presentation: None

Contact: Thomas Harper
(thomas.harper@dmschools.org/242-7745)

Attachment: None

Issue: A list of previously paid and unpaid bills will be reviewed by one of the directors prior to the meeting who may randomly or specifically select various entries for detailed review with Business and Finance staff. Such director will make a motion for action to be taken by the board at the meeting.

Item No. 18

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Subject: LOVEJOY ELEMENTARY SCHOOL STUDENT DROP OFF

For: PUBLIC HEARING/ACTION

Presentation: None

Contact: Bill Good

Attachment: None

(harold.good@dmps.k12.ia.us: 242-8321)

Issue: Approval of the plans and specifications for improvements related to student drop off at Lovejoy Elementary. Publication for the Public Hearing was included in The Des Moines Register on May 24, 2014.

Superintendent's Recommendation: The superintendent recommends that the board approve the plans and specifications prepared by Bishop Engineering for the student drop off at Lovejoy Elementary.

Presenters: None. Bill Good will be present to answer any questions.

Background: This project will provide additional onsite parking and improved off street parent drop off and pick up to improve safety. It will also bring ADA parking stalls into code compliance.

Funding: Physical Plant & Equipment Levy (PPEL)

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Subject: PARK AVENUE ELEMENTARY SCHOOL PARKING LOT IMPROVEMENTS

For: PUBLIC HEARING/ACTION

Presentation: None

Contact: Bill Good

(harold.good@dmps.k12.ia.us: 242-8321)

Attachment: None

Issue: Approval of the plans and specifications for improvements to the parking lot at Park Avenue Elementary. Publication for the Public Hearing was included in The Des Moines Register on May 24, 2014.

Superintendent's Recommendation: The superintendent recommends that the board approve the plans and specifications prepared by Bishop Engineering for the parking lot improvements at Park Avenue Elementary.

Presenters: None. Bill Good will be present to answer any questions.

Background: This project will provide additional onsite parking. An alternate bid will be received to replace some of the existing parking lot area.

Funding: Physical Plant & Equipment Levy (PPEL)

Item No. 20

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Subject: FY 2014-2015 BUDGET ADOPTION

For: PUBLIC HEARING/ACTION

Presentation: None

Contact: Thomas Harper
(thomas.harper@dmschools.org/242-7745)

Attachment: 14-020

Issue: Conducting the Official Public Hearing and the Adoption of the proposed budget for FY 2015 (7/1/2014 - 6/30/2015). Statutory deadline to file with the county for certification is April 15, 2014.

Superintendent’s Recommendation: The superintendent recommends the board
(1) Conduct the official public hearing on the proposed budget for FY 2014-2015 and
(2) Adopt the proposed total combined budget for FY 2015 in order to be filed with the county in accordance with the statutory deadline.

<i>Revenue</i>	
Total Revenue	\$ 480,083,751
Beginning Balance	\$ 211,720,915
Total Resources	\$ 691,804,666
<i>Expenditures</i>	
Instruction	\$ 265,677,091
Support Services	\$ 119,703,379
Non Instructional Programs	\$ 25,036,629
Other Expenditures	\$ 77,962,470
Transfers Out	\$ 18,062,619
Total Expenditures & Other	\$ 506,442,188
Ending Fund Balance	\$ 185,362,478
Total Requirements	\$ 691,804,666
Proposed Tax Rate (per 1000 taxable Valuation)	17.99477

Presenters: None, Thomas Harper will be available for questions

Background: The adoption of the annual budget authorizes resources and establishes a financial direction for the district in line with the district’s Ends Policies; Management Limitations 2.5 relative to Financial Planning/Budgeting, and the budget assumptions for the coming year, FY 2015.

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The budget presented at the March 11, 2014, board meeting meets all requirements of the board's Management Limitations and incorporates, to the extent possible, recommendations of the Citizens' Budget Advisory Committee and the Employees' Budget Advisory Committee while continuing to provide effective programming aimed at improving student performance.

In addition to this public hearing, two public forums have been conducted.

As required by law, the Proposed Des Moines School Budget Summary highlighting the maximum budget and maximum overall tax rate was published in The Des Moines Register on Thursday, March 20, 2014.

Item No. 21**Page 1 of 1****Subject: STANDARDS-REFERENCED GRADING UPDATE****For: INFORMATION****Presentation: PowerPoint****Contact: Noelle Tichy****Attachment: None**(noelle.tichy@dmschools.org/242-7938)

Issue: The purpose of this session is to provide an update on year one of middle school standards-referenced grading implementation, as well as modifications to the implementation plan. The presentation will include teacher and student perception data, celebrations, and challenges. Board members will hear from central office personnel, as well as two middle school teachers who have implemented the new system. In addition, we will address the revised timeline for high school implementation of the new grading practices.

Superintendent's Recommendation: The superintendent recommends the board receive an update regarding the first year of implementation of standards-referenced grading.

Presenters: Noelle Tichy, director of Teaching and Learning
Boston Freilinger, science teacher at Hiatt MS
Chandra Oswald, social studies teacher at Meredith MS

Background: In the spring of 2013, personnel from Teaching and Learning presented information to the board regarding the district's plan to move to a new grading and reporting system. At that time, research, rationale, and a three-year implementation plan were shared.

Funding Source: n/a

Item No. 22 **Page 1 of 1**

Subject: STATEWIDE PENNY SALES TAX BONDS, SERIES 2014

For: ACTION **Presentation:** None

Contact: Thomas Harper **Attachment:** 14-018
(thomas.harper@dmschools.org/242-7745)

Issue: Revenue Bonds Series 2014 Consideration of sealed bids and Resolution Directing the Sale.

Superintendent's Recommendation: The superintendent recommends the board take action to approve the following items:

1. Approve the Consideration of sealed bids opened and reviewed by the Superintendent of Schools, Secretary of the Board, and the Financial Advisor.
2. Approve the Resolution Directing the Sale of (approximately) \$61,940,000 School Infrastructure Sales, Service and Use Tax Revenue Bonds Series 2014.

Presenters: Thomas Harper

Background: March 11, 2014, the board approved the Resolution Fixing the Date of Sale, Electronic Bidding Procedures and approved the Official Statement. The remaining schedule of events are:

- | | |
|----------------|--|
| April 1, 2014 | Board Action: Award Bonds |
| April 15, 2014 | Board Action: Authorize Final Resolution |
| May 1, 2014 | Closing; no additional board action required |

The Bonds will provide the district funds to:

1. Minimize inflationary increases on a portion of the construction program.
2. Maximize the use of construction dollars in the first 10 years of the construction program.
3. Add flexibility to the construction schedule.
4. Allow the district to develop the most optimal construction plan.
5. Lock up a portion of the revenue stream for debt service (and/or projects).
6. Allow the district to move up projects earlier for the benefit of the students.
7. Lock in projects at an estimated borrowing cost of approximately 4% which may be lower than the projected average inflationary fact or over the next 15 years.
8. Continue to provide operational efficiencies which will have a direct impact on the general fund in the form of reduced energy costs.
9. Continue the plan created by the Superintendent's Facilities Advisory Committee.

Item No. 23**Page 1 of 1****Subject: DES MOINES TEACHERS RETIREMENT SYSTEM (DMTRS)****For: ACTION****Presentation: None****Contact: Thomas Harper****Attachment: 14-019**(thomas.harper@dmschools.org/242-7745)

Issue: Des Moines Teachers Retirement System (DMTRS), needs to take action on several DMTRS-related issues.

- 1) Amend the Investment Policy Statement.
- 2) Amend Retirement Options.
- 3) Appointment of new DMTRS Advisory Committee Member.

Superintendent's Recommendation: The superintendent recommends the board approve the Investment Policy Statement and Retirement Options as amended and presented in attachment 14-019 and appoint Jean Baker to the advisory committee.

Presenters: Thomas Harper

Background: The Investment Policy Statement was written in 1986. Bringing the statement up to current investment standards and adding additional guidelines is in the best interest of the plan. Reviewed in partnership with BTC Capitol Management, district administration and the DMTRS Advisory Committee, the committee approved the motion to request the amendments as presented. The amendments are related to risk control and also to gain/loss distribution. The proposed changes are intended to incur minimal risk while maintaining earnings and will not impact the fee structure. An annual review of the Investment Policy is advised. The revised Investment Policy Statement and comparison data is included in attachment 14-019.

Retirement Options offered to retirees have been reviewed and the DMTRS committee has approved the motion to remove Option 8. The option is largely unused: two retirees have opted for this option in the plan's history and it is not clear in title or definition which may cause confusion in the interpretation of coverage. It is proposed that this option be deleted. The complete list is also included in attachment 14-019.

Appointment of DMTRS Advisory Committee Member: It is recommended that the board appoint Jean Baker as a citizen representative on the advisory committee. Now retired, Jean Baker brings decades of experience managing institutional money. She previously worked for Norwest, who at one time was the investment manager of the DMTRS assets. She previously worked directly with the plan and is familiar with its unique characteristics. On March 13, 2014, the Advisory Committee unanimously approved the motion to request her appointment.